

REGULAR MEETING OF THE BOARD OF EDUCATION  
Aitkin Independent School District No. 1  
Aitkin, Minnesota 56431  
November 21, 2016

MINUTES

The meeting was called to order at 7:03 p.m. in the High School Media Center by Chairman Dennis Hasskamp with six members present. Mr. Hoge was absent.

A motion was made by Mr. Burgstaler, with a second by Ms Hills, to approve the agenda, changing the date of the upcoming Safety Committee Meeting from November 30 to December 12. All members voted in favor, and the motion carried.

Scheduled presentations:

Cora Fastner and Kady Fastner updated the Board on senior high and junior high student council activities.

New staff members Dawn Gross and Jennifer Long introduced themselves to the Board.

After a presentation by Lisa DeMars, Curriculum Director, a motion was made by Mr. Janzen, with a second by Mr. Welshons, to approve the World's Best Workforce Plan. All members voted in favor, and the motion carried.

Jesse Henline, a senior at Aitkin High School, presented information on the advantages of having student ID cards. The Board will discuss the issue further at a future meeting.

Old business:

A motion was made by Mr. Burgstaler, with a second by Ms Hills, to approve the following policies:

- Form 902.1 Facility/Field/Equipment Use and Rental Agreement
- Form 902.2 Occupant Information Record (back page of Form 902.1)
- Form 902.3 Use of Equipment Form
- Form 902.4 Aitkin High School Fitness Center – Waiver and Release of Liability
- Policy 902.1 Building Use After Hours
- Policy 902.2 Staff Fitness Opportunities
- Policy 609 Religion
- Policy 710 Extracurricular Transportation
- Policy 711 Video Recording on School Buses
- Policy 712 Video Surveillance Other Than On Buses
- Policy 101 Legal Status of the School District
- Policy 101.1 Name of the School District
- Policy 201 Legal Status of the School Board
- Policy 202 School Board Officers

All members voted in favor, and the motion carried.

## New business:

A motion was made by Mr. Janzen, with a second by Mr. Welshons, to approve the consent agenda as follows:

- Minutes of the Regular Meeting held on October 17, the Work Session held on November 1, and of the Special Meeting held on November 16.
- Collateral Report for November.
- Report of expenditures for October including \$1,487,644.37 for bills and \$855,266.49 for payroll and district contribution to PERA, TRA, OASDI/Medicare and 403(b).
- Insurance Account checks #13882 - 13902 in the amount of \$5,098.32.
- Office receipts for the month of October in the amount of \$1,169,501.39.
- Donations for October in the amount of \$17,657.36.
- Wire transfers for October in the amount of \$1,950,000.00.
- Accepted resignations:
  - Jennifer McGuire - Resigned as Garden Coordinator, effective 10/31/16, and resigning as Volunteer Coordinator, effective date TBD
  - Bobbi Jo Bourassa - Resigned as a H.S. Paraprofessional in order to accept new positions at Rippleside
- Approved hirings:
  - Bobbi Jo Bourassa - Kids Club Coordinator, effective 11/08/16, Garden Coordinator, effective 11/08/16, and Volunteer Coordinator, effective date TBD
  - Christine Isaacs - Sp. Ed. Paraprofessional at Rippleside, effective 11/08/16
  - Shanda Meger - H.S. Sp. Ed. Paraprofessional, effective 11/08/16
  - Tim Reinhardt - Bus Driver, effective 11/01/16
  - Nathan Winterowd - Cleaner, effective 11/28/16
- Approved an Independent Contractor Agreement with Darla Croatt to videotape vocal and instrumental concerts throughout the school year and a Music Technician Independent Contractor Agreement with Rebecca May for the 2016-2017 school year.
- Approved the 2016 Teacher Seniority List.
- Approved the 2016 ECFE Seniority List.
- Approved the 2016 AESS Seniority List.
- Approved the 2016 Driver Competency List.

- Approved the 2016 Bus Driver Seniority List.
- Approved the 2016 Custodian Seniority List.
- Approved the Resolution Designating Identified Official with Authority for the MDE External User Access Recertification System.
- Approved a beverage contract.

All members voted in favor, and the motion carried.

A motion was by Mr. Burgstaler, with a second by Ms Hills, to approve moving to the Mid-State Conference for athletics (except tennis, which will stay in the Granite Ridge Conference and track, which will stay in the Great River Conference). All members voted in favor, and the motion carried.

Administrative reports:

Board members' reports:

Mr. Chute reported on the MREA Conference.

In Mr. Hoge's absence, Mr. Peterson reported on the PAC Meeting.

The Special Education Board meeting scheduled for November 18 in Brainerd was canceled due to weather.

Committee reports:

Mr. Janzen reported on the following policies which were presented to the Board for a first reading:

- Policy 303 Superintendent Selection
- Policy 405 Veteran's Preference
- Policy 507 Corporal Punishment
- Policy 508 Extended School Year for Certain Students with IEPs
- Policy 509 Enrollment of Nonresident Students
- Policy 523 Policies Incorporated by Reference
- Policy 528 Student, Parental, Family and Marital Status Nondiscrimination
- Policy 529 Staff Notification of Violent Behavior by Students
- Policy 802 Disposition of Obsolete Equipment and Material
- Policy 905 Advertising

Superintendent's report:

Mr. Novak shared that we will have a board retreat on Monday, December 5 at 5:00 p.m. to discuss how to move forward with facilities.

He encouraged all board members to attend the MSBA Conference; rooms will be reserved for those that wish to stay overnight.

He reminded the Board that the January and February board meetings are a week earlier due to holidays.

Mr. Novak also reported that a water fountain near the new gymnasium had broken, resulting in some water in the senior commons and hallways.

Principals' reports:

Mr. Peterson reported that the first session of conferences was well-attended, but that the second session was done early due to weather. Those conferences will be rescheduled.

Mr. Karelis reported on the work that was done at the November 18 workshop. He invited the Board to review the chart in the media center.

Mr. Hasskamp presented the upcoming meeting schedule as listed in the agenda, updated the Safety Committee Meeting to December 12.

Comments from visitors:

Dan Bobseen asked the Board about misinformation that is in the community about the new facilities plan and a future referendum. He suggested that the Board get information out on its next steps.

A motion to adjourn was made by Mr. Burgstaler, with a second by Mr. Welshons. All members voted in favor, and the meeting adjourned at 8:35 p.m.

Bernie Novak  
Acting Secretary