

REGULAR MEETING OF THE BOARD OF EDUCATION
Aitkin Independent School District No. 1
Aitkin, Minnesota 56431
October 17, 2016

MINUTES

The meeting was called to order at 7:00 p.m. in the High School Media Center by Chairman Dennis Hasskamp with all members present. Mr. Burgstaler attended via Skype from the Country Inn, 300 33rd St, Room 116, in Hastings, MN.

A motion was made by Mr. Hoge, with a second by Mr. Welshons, to approve the agenda, with the following changes: add Janelle Boyd to consent agenda item #8 (Accept resignations); remove four dance coaches (Hankel, Wagner, Siegford, and Larson) from consent agenda item #11 (Approve winter extracurricular assignments); add committee updates for the Personnel Committee and Parent Advisory Committee. All members voted in favor, and the motion carried.

Scheduled presentations:

Student Council Representative Taylor Crotty gave the Board an update on the council's activities. Homecoming activities went very well, and the group is beginning to plan for winter activities.

New staff members Christine Carlson and Kimberly Meirose introduced themselves to the Board.

Old business:

A motion was made by Mr. Burgstaler, with a second by Mr. Hoge, to approve Policy #709 Student Transportation Safety Policy. All members voted in favor, and the motion carried.

New business:

A motion was made by Mr. Janzen, with a second by Mr. Burgstaler, to approve the consent agenda as follows:

- Minutes of the Regular Meeting held on September 19.
- Office receipts for the month of September in the amount of \$1,398,114.53.
- Report of expenditures for September including \$665,028.21 for bills and \$867,858.97 for payroll and district contribution to PERA, TRA, OASDI/Medicare and 403(b).
- Insurance Account checks #13850 - 13881 in the amount of \$17,295.43.
- Collateral Report for October.

- Donations for September in the amount of \$1,699.81.
- Wire transfers for September in the amount of \$1,050,000.00.
- Accepted resignations:
 - Jami Packer - Bus Driver resigned effective September 23, 2016
 - Shawn Speed - Bus Driver resigned effective September 30, 2016
 - Shannah Andrews - Rippleside Paraprofessional resigning effective October 21, 2016
 - Dawn Wilke - Kids Club Coordinator resigning effective October 28, 2016
 - Janelle Boyd - Cleaner resigning effective October 21, 2016
- Approved transfers/hiring:
 - Amanda Byrnes - Transfer to Media Center Secretary at Rippleside, date TBD
 - Steve Loscheider - Transfer to H.S. Custodian effective October 10, 2016
 - Beth Kunstleben - part-time H.S. Special Education on or about October 31, 2016
- Approved the Music Technician Independent Contractor Agreement with Rebecca Klingelhofer for the 2016-2017 school year.
- Approved winter extracurricular assignments, as amended.
- Approved the 2016-2017 Assurance of Compliance with State and Federal Law Prohibiting Discrimination.

All members voted in favor, and the motion carried.

A motion was made by Mr. Welshons, with a second by Mr. Chute, to approve the salary agreement for the Bus Drivers/Mechanics for 2015-2016-2017. This replaces a contract considered and approved by the Board in June 2016. All members voted in favor of the motion, and the motion carried.

Administrative reports:

Board members' reports:

Mr. Chute and Mr. Hoge reported on the task force which has held two meetings (October 4 and October 11). At the last meeting, three options were presented for the task force to consider. Ms Hills commended Ms Gustin on her preparation and presentation of the financial information.

Mr. Hoge reported on the Parent Advisory Committee meeting held earlier in the evening. Plans are being made for an upcoming Family Fun Night which will concentrate on art and science.

Committee reports:

Mr. Janzen reported on the Policy Committee Meeting held on September 28; the group presented the following policies to the Board for a first reading:

- Form 902.1 Facility/Field/Equipment Use and Rental Agreement
- Form 902.2 Occupant Information Record (back page of Form 902.1)
- Form 902.3 Use of Equipment Form
- Form 902.4 Aitkin High School Fitness Center – Waiver and Release of Liability
- Policy 902.1 Building Use After Hours
- Policy 902.2 Staff Fitness Opportunities
- Policy 609 Religion
- Policy 711 Video Recording on School Buses
- Policy 712 Video Surveillance Other Than On Buses
- Policy 101 Legal Status of the School District
- Policy 101.1 Name of the School District
- Policy 201 Legal Status of the School Board
- Policy 202 School Board Officers

Ms Gustin reported on the Personnel Committee meeting held earlier in the evening. Based on a recommendation by the committee, a motion was made by Ms Hills, with a second by Mr. Hoge, to approve a job description for a Media Technologist to replace the job description of Media Center Technician held by Darla Croatt. The position will be covered under the Twelve Month Clerical Agreement. All members voted in favor of the motion, and the motion carried.

Superintendent's report:

Mr. Novak reported on a meeting held with representatives from the City of Aitkin, Aitkin County, ISD #1, and the IRRRB regarding future infrastructure to the district's new property.

Mr. Novak also reported on continued struggles to hire bus drivers. Two drivers recently resigned to accept other positions, and one passed away. Two individuals are currently training to obtain their licensure, and more candidates are being sought.

The MREA Conference is scheduled for November 13 and 14. Interested Board members should let Mr. Novak know, and he will complete the registrations. The MSBA Leadership Conference and board member trainings will be held the second week of January, and new Board members will be invited to attend.

Principals' reports:

Mr. Peterson updated the Board on several happenings at Rippleside, including testing for guided reading placement, a variety of field trips, and the Walk to School event held on Wednesday, October 5.

Mr. Karelis reported that the physics and chemistry classes are back in their rooms. The task force was able to tour those classrooms at their last meeting.

Mr. Karelis also reported that during PLC's on the second and fourth Wednesday mornings, high school teachers are working on Canvas, the new learning management system (LMS). Teachers are teaching other teachers, and it is going very well. Also, the new security surveillance system is now up and running; it has been very helpful. The recent parent-teacher conferences had better attendance than previous years. Students are enjoying the MacBook Airls.

Mr. Hasskamp presented the upcoming meeting schedule as listed in the agenda.

Comments from visitors:

No comments were made by visitors.

A motion to adjourn was made by Ms Hills, with a second by Mr. Janzen. All members voted in favor, and the meeting adjourned at 7:41 p.m.

Tiffany Gustin
Secretary