

ORGANIZATIONAL/REGULAR MEETING OF THE BOARD OF EDUCATION
Aitkin Independent School District No. 1
Aitkin, Minnesota 56431
January 12, 2015

MINUTES

The meeting was called to order at 7:01 p.m. by Clerk Pete Welshons with all members present.

Election of officers for 2015:

A motion was made by Mr. Hoge to nominate Mr. Hasskamp for chairperson. A motion was made by Mr. Chute, with a second by Mr. Janzen, to close the nominations and cast a unanimous ballot for Mr. Hasskamp. All members voted in favor and the motion carried.

A motion was made by Mr. Welshons to nominate Mr. Chute for vice chairperson. A motion was made by Mr. Welshons, with a second by Mr. Hoge, to close the nominations and cast a unanimous ballot for Mr. Chute. All members voted in favor and the motion carried.

A motion was made by Mr. Hoge to nominate Mr. Welshons for clerk. A motion was made by Mr. Chute, with a second by Mr. Burgstaler, to close the nominations and cast a unanimous ballot for Mr. Welshons. All members voted in favor and the motion carried.

A motion was made by Mr. Welshons to nominate Mr. Hoge for treasurer. A motion was made by Mr. Welshons, with a second by Mr. Chute, to close the nominations and cast a unanimous ballot for Mr. Hoge. All members voted in favor, and the motion carried.

Mr. Hasskamp seated the members.

A motion was made by Mr. Welshons, with a second by Mr. Hoge, to approve the agenda, adding Shawn Speed as a Bus Driver under consent agenda item #18, Approve hirings. All members voted in favor, and the motion carried.

Scheduled presentations:

Middle School Student Council Representatives McKenzie Fisher and Anne Courtemanche discussed their past and upcoming activities with the Board. The Middle School Student Council is new this year under tri-advisors Melissa Pearson, Tashana Husom, and Lindsey Kaiser.

Mr. Novak reported that the Senior High Student Council is working on a teacher appreciation event and upcoming Sno Days festivities.

Old business: No old business was discussed.

New business:

A motion was made by Mr. Janzen, with a second by Ms. Hills, to approve the consent agenda as follows:

- Minutes of the Special Closed Meeting held on December 15 and of the Regular Meeting held on December 15.
- Office receipts for the month of December in the amount of \$956,796.00.
- Report of expenditures for December including \$860,868.31 for bills and \$761,591.83 for payroll and district contribution to PERA, TRA, OASDI/Medicare and 403(b) Match.
- Insurance Account checks #13390-13417 in the amount of \$8,066.18.
- Collateral Report for January.
- Donations for December in the amount of \$9,969.55.
- Wire transfers for December in the amount of \$1,500,000.00.
- Named the *Aitkin Independent Age* the official school district newspaper.
- Authorized use of 2015 signature stamps. All checks must be signed by the chairperson and treasurer. New signature stamps must be ordered and a motion must be made to authorize use of the 2014 signatures and plates until the new stamps arrive.
- Designated school attorneys without retainer – Ryan, Brucker & Kalis, and Kennedy & Graven.
- Designated depositories for school funds. The following banks should be named depositories:

General Account:	Security State Bank, Aitkin, MN and MSDLAF
Payroll Account:	Security State Bank, Aitkin, MN
Petty Cash Account:	Security State Bank, Aitkin, MN
Activity Account:	Security State Bank, Aitkin, MN
Insurance Account:	Security State Bank, Aitkin, MN
Flex Account:	Security State Bank, Aitkin, MN
 Investments:	 Bremer Bank, Aitkin, MN
	Security State Bank, Aitkin, MN
	Peoples National Bank, Aitkin, MN
	Members Cooperative Credit Union, Aitkin, MN
	MSDLAF
	U.S. Bank, Minneapolis, MN
	PMA Financial Network
- Designated the Business Manager as the District Director of the Budget, Purchasing Agent and authority to make electronic fund transfers.
- Authorized the Superintendent to sign contracts and other documents.

- Approved Youth Service Grant Requests:

Heather Fontaine - 6th Grade May Field Trip - \$1,000.00

Chris Halvorson - H.S. Jazz Band Trip to Bemidji - \$1,000.00

- Accepted resignations:

Cathy Hughes resigned from her Activities Director/Dean of Students' position, effective February 28, 2015.

Ginny Lee resigned from her dishwashing position at Rippleside, effective December 19, 2014.

John Novotny resigned from his position of Aitkin High School custodian, effective January 2, 2015.

- Approved lane changes:

Katie Dotzler - from BA+30 to the MA lane

Heather Fontaine - from BA+15 to the BA+45 lane

Amber Hunt - from BA+45 to the MA lane

Jena Larson - from BA+30 to the MA lane

Tara Proctor - from BA+30 to the MA lane

Renee Voller - from MA to the MA+15 lane

- Considered/approved a request for a leave of absence:

Rodger Lindgren requested leave covered by FMLA starting January 12 and continuing for six to eight weeks.

- Approved hirings:

Kristy Hoge - Elementary teacher replacing Cara Samuelson (who is on leave covered by FMLA), effective 1/5/15.

Beth Lundgren - Librarian while Rodger Lindgren is on FMLA leave for six to eight weeks starting 1/12/15.

Jason Roos - Technology Integrationist, effective on or about 01/27/15.

Kristi Weston - moved to 12-month custodian, effective 01/02/15.

Shawn Speed - Bus Driver, effective 01/05/15.

- Approved hiring fall head coaches:

Football - Tom Sanford

Tennis - Jen Waldorf

Volleyball - Steve Michaletz

- Approved the revised 2014 Teacher Seniority List.

- Approved the Resolution Canvassing Returns of Votes of the School District Special Election.

All members voted in favor, and the motion carried.

A motion was made by Mr. Welshons, with a second by Mr. Hoge, to establish the board meeting schedule for the upcoming year as the third Monday of each month, except in January and February (2016), which are moved ahead one week due to holidays. Meetings will be held at 7:00 p.m. in the High School Media Center. All members voted in favor, and the motion carried.

A motion was made by Mr. Welshons, with a second by Mr. Burgstaler, to set the board member salaries for the year the same as last year, which are as follows:

Chairperson	- \$245 per month
Vice Chairperson	- \$220 per month
Clerk	- \$220 per month
Treasurer	- \$235 per month
Director (3)	- \$220 per month

Negotiators – \$15 per hour in actual meeting with employees
Out of District Meetings – \$10 per hour up to \$75 a day
Dental insurance - \$30 per month
Health and life insurance – available at board members' expense

All members voted in favor, and the motion carried.

A motion was made by Mr. Welshons, with a second by Mr. Hoge, to approve raising lunch prices for students and adults by \$0.10 effective February 1, 2015. All members voted in favor, and the motion carried.

A motion was made by Mr. Hoge, with a second by Mr. Janzen, to approve the job description for a Cleaner and authorize posting a 12-month vacancy which will replace a 9-month custodian position. All members voted in favor, and the motion carried.

Administrative reports:

Board members' reports: No board member reports were given.

Committee reports: No committee reports were given.

Superintendent's report:

Mr. Novak presented the updated enrollment numbers for each building to the Board. Mr. Novak also reviewed home school and Aitkin Alternative School enrollment numbers, stating that home school numbers are hard to track because home schools are not required to report.

The MSBA Leadership Conference is coming up later in the week. Anyone interested in attending either of these events should contact Mr. Novak. Board members who have attended in the past have reported that the sessions are very informational.

Principals' reports:

Mr. Peterson reported that the Rippleside staff is working with the *Aitkin Independent Age* to have Students of the Month. MCA testing is coming up and students will be taking OLPA tests to prepare for them. A basketball tournament will be held this upcoming Saturday between 8:00 a.m. and 5:00 p.m. with an Aitkin team playing every hour.

Mr. Pederson reported reward days are being held on January 21 (grades 7-8) and 28 (grades 9-12) for high school students. Winter activities are in full swing. A schedule is in place for the staff workshop day on January 19. Mr. Pederson also informed the Board that approximately 45 science fair projects were completed by 70-80 students under the direction of Melissa Pearson.

Mr. Hasskamp presented the upcoming meeting schedule as listed in the agenda.

Comments from visitors:

Tom Sanford read a letter he wrote in favor of pursuing a new building in light of the failed bond referendum held on January 6, 2015.

Jason Henke urged the Board to pursue public informational meetings and community input regarding a future facility referendum vote.

Mr. Hasskamp reviewed the committee assignments.

A motion to adjourn was made by Mr. Welshons, with a second by Mr. Chute. The meeting adjourned at 8:05 p.m.

Tiffany Gustin
Secretary