



# Kindergarten Registration

2024-2025

Rippleside Elementary School  
Independent School District #0001  
Aitkin, MN

# Rippleside Elementary School

Dear Parents,

It is with great pleasure that I welcome you to kindergarten registration. This booklet is to help give you an overview of our school's policies and procedures, as well as some general information about kindergarten readiness. Our staff looks forward to working with you and your child, making their experience at school a positive one. As we consider our relationship with parents to be a partnership, never hesitate to stop in and visit with us or call if you have any concerns. Our goal is to help your child realize his/her full potential. On the first day of school, in the fall of 2024, we will start this wonderful journey together!



Sincerely,

Andrew G. Dokken  
Rippleside Elementary Principal

# 2024-25 Aitkin Public School Calendar

July 2024						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	H	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

July 4 - Independence Day

August 2024						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Aug 13-14 Operations

Aug 19 New Teacher Inservice

Aug 20-22 PBEC SpEd Staff Inservice

Aug 26-28 Back to School Inservice (3.0)

Aug 29 Kindercamp

September 2024 (20)						
Su	Mo	Tu	We	Th	Fr	Sa
1	H	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Sep 3 AHS First Day of Class

Sep 5 RES LTRS/Road Act Training

Sep 6 RES First Day of Class

Sep 3, 4, 5 RES Entrance Conference

TU & TH 7:30-3:30, WE 11:30-7:30

Sep 2 - Labor Day

October 2024 (20)						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	NS	NS	19
20	21	22	23	24	NS	26
27	28	29	30	31		

OCT 17-18 NO SCHOOL

Oct 25 NO SCHOOL

OCT 24 AHS ONLY-PM Conf 3:45-7:45

Oct 25 AHS AM Conference/PM Data Day-RES Data Day

November 2024 (17)						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	NS	NS	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	NS	NS	30

1st Qtr Ends Nov 1 (41 Days)

Nov 4 2nd Qtr Begins

NOV 7-8 NO SCHOOL

Nov 7-RES Conferences 7:30 to 7:30 (1.5)

Nov 7 HS Grading/Data Day (1.0)

Nov 8 Data Day/Staff Workshop (.5)

NOV 28-29 NO SCHOOL

Nov 11 - Veterans Days

Nov 28 - Thanksgiving

December 2024 (15)						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	NS	NS	NS	NS	NS	28
29	NS	NS				

DEC 23 - JAN 2 NO SCHOOL

WINTER BREAK

Dec 25 - Christmas

January 2025 (19)						
Su	Mo	Tu	We	Th	Fr	Sa
			NS	NS	NS	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	NS	21	22	23	24	25
26	27	28	29	30	31	

2nd Qtr Ends Jan 17 (41 Days)

Jan 21 3rd Qtr Begins

JAN 3 Teachers Workshop (1.0)

JAN 20 NO SCHOOL

Jan 20 - Teacher Inservice (1.0)

Jan 1 - New Years Day

Jan 20 - MLK Day

February 2025 (19)						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	NS	18	19	20	21	22
23	24	25	26	27	28	

FEB 17 - NO SCHOOL

Feb 17 - Presidents day

March 2025 (19)						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2						
9	3	4	5	6	7	8
16	10	11	12	13	14	15
16	17	18	19	20	21	22
23	NS	NS	26	27	28	29
30	31	3rd Qtr Ends Mar 21 (43 Days)				

Mar 26 4th Qtr Begins

MAR 24-25 NO SCHOOL

Mar 24 Conference 7:30 to 7:30 (1.5)

Mar 25 Teacher Inservice/Data Day (1.0)

April 2025 (20)						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	NS	19
H	NS	22	23	24	25	26
27	28	29	30			

APR 18-21 NO SCHOOL

Apr 20 - Easter

May 2025 (20)						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	NS	27	28	29	30	31

4th Qtr Ends May 29 (44 Days)

MAY 26 NO SCHOOL

MAY 29 - Last Day with Students

MAY 30 - Graduation & .5 Staff

May 26 - Memorial Day

June 2025 (0)						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

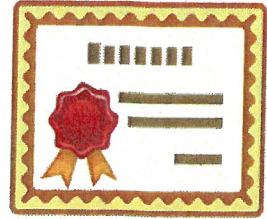
Jun 19 - Juneteenth Day

STUDENT DAYS - 169

# **GENERAL POLICIES**

## **Entrance Procedures**

1. Child must be five years old on or before September 1<sup>st</sup>.
2. A birth certificate, baptismal or hospital certificate must be presented for verification before your child can enter school in the fall.
3. In Minnesota, students must show proof that they have had the required immunizations or file a legal exemption with the school before attending their first day. Parents may file a medical exemption signed by a healthcare provider or a conscientious objection signed by a parent/guardian and have it notarized.
4. Child must have been screened through the Early Childhood Screening process. If your child did not participate through ISD #1, the parent/guardian must produce screening results from the previous district, Head Start or a healthcare provider.



## **Parent Portal**

Parent Portal is a confidential and secure website where you are able to access school information for your student(s), such as: daily attendance, lunch account balance, class assignments and grades, report cards and health immunizations. It will become an essential communication tool between you, your student and his/her teacher. Please stop at the office during your entrance conference to receive your login credentials. Please note\* If you have a child enrolled in ISD #1 and have already created a Parent Portal account for them you DO NOT need to create another account for your kindergartener, you can access each of your children's information through one account.

## **"After School Schedule"/Transportation**

Please remember that there are almost 500 students at Rippleside Elementary. Each and every student's safety is the staff's highest priority. PLEASE set a consistent after school schedule for your student. It is the BEST way to ensure your child's safety. Only if it is an absolute must and only when it is an emergency should you change your child's schedule. You are then required to send a detailed, dated note to school with instructions on where your child must go. Please DO NOT rely on a last-minute email or phone message to change your child's schedule. Adhering to a consistent after school schedule is the best way to ensure your child's safety.

At the end of our school day the following options are available:

- Ride the bus home.
- After school program. (Kid's Club, ASK, activities.)
- Parent pick up.
- Walk/bike home.
- 

Please DO NOT take your child off the bus at Rippleside or the high school if plans quickly change. Please refer to our Student Handbook for detailed pick-up instructions.

## Technology

At entrance conferences in the fall, paperwork is required to be completed by parents/guardians approving or denying permission for their student to participate in ISD #1's one-to-one device program. All K-5 students will have a school issued iPad registered to them at the beginning of each year. It is at parent discretion whether students are allowed to participate in the program. The following options are available: 1. Not participating or using a technology device during school hours. 2. Using the device ONLY during school hours and keeping it at school. 3. Using the device at school and having permission to bring it off school grounds.

## Absences

When your child has been absent for any reason, it is **required** that you contact the school notifying the office of the reason for the absence by calling 218-927-4838 or emailing [resattendance@isd1.org](mailto:resattendance@isd1.org) **Regular attendance** in school is important. Children should learn early that each day they are absent they have missed out on a lesson that cannot be made up.

## Conferences

There are three conferences per year. An entrance conference is held the first week of school, one conference mid fall and one in the spring. It is important to the success of your student that you attend these conferences. We strongly encourage you to call or contact your child's teacher personally if you have any questions or concerns at any time throughout the school year.

## Breakfast & Lunch



Kindergarten students may purchase breakfast and lunch from the cafeteria or they may bring packed lunches from home. To establish your lunch/breakfast account simply write a check to ISD #1 and note your student's name in the memo. Breakfast/lunch deposits may be applied to your family's account by the week or longer periods of time. We encourage students to get in the habit of eating hot lunch in the cafeteria as soon as possible. For the past several years, ISD #1 has been fortunate enough to receive a grant that allows our kindergarten students to eat school breakfast at no charge. Please check with the office during entrance conferences to see if this will once again be possible for the 2024-2025

school year. We know that healthy food is essential for optimal learning and growth. Good nutrition supports good behavior and academic development.

## Money

If your child has to bring money for any purpose, place it in a **sealed** envelope with your child's name, his/her teacher's name, the amount, as well as the purpose for which the money is being sent.

## Labeling

Please put a label on your child's backpack with their name and bus animal (or after school schedule) for the first couple weeks of school or as long as you feel your child needs it. Label all belongings clearly, including: mittens, boots, coat, hat, mat, backpack, snow pants, etc.

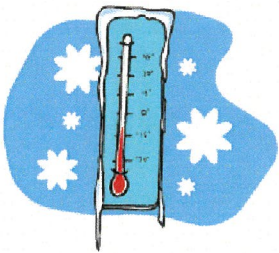
## School Supplies

### For individual use:

- (1) large box of Kleenex
- (1) container of disinfecting wipes
- A sturdy and EXTRA-LARGE backpack
- Plastic rest mat (able to be wiped down)
- Headphones in a gallon bag (please label bag & headphones)
- (1) box of Ziploc bags from the following options: snack, sandwich, quart, gallon, two gallon
- Water bottle (labeled)
- \$5.00 for class party fund
- (1) standard sized pencil box (8"x5") – labeled (hard plastic box)
- (1) pack of pencils – 12 pack (Dixon or Ticonderoga)
- Crayola Twistables colored pencils
- (1) pack Crayola broad markers – Classic color – 10ct
- (2) packs Twistable Crayola crayons (short size)
- (4) folders
- (2) notebooks
- (4) large Elmer's glue sticks
- (1) pair of scissors
- (1) pack o 8.5"x11" colored cardstock



## School Closing Procedures



Throughout the school year in northern Minnesota, a major consideration is the closing of school due to weather conditions. The criterion to close school is the safety of students and employees. The decision to close school is made by the superintendent.

We have an automated alert system that will announce weather-related school closings through our Parent Portal. Please complete the “Parent Portal Authorization” within your kindergarten registration packet so the office may get your account established to ensure you receive these notifications.

Our school closings will also be announced on radio stations KKIN, WCCO and WJJY as soon as a decision is made. The announcement will list “Aitkin Public Schools” and that includes the Jr.-Sr. High School, Rippleside Elementary and the Aitkin Children’s Center. Another option is to sign up for alerts via [www.KSTP.com](http://www.KSTP.com). Their website has a “weather” tab on the top tool bar and then you may select “school alerts” to register to receive their alerts through email or text messaging.

It has been declared by our administration that emergency snow days will be treated as remote learning days for all PK – 12<sup>th</sup> grade students and the in-person school day will not be made up. Students are expected to participate remotely to be considered present for the day. Teachers will email materials to parents on these days and will be available electronically from 7:30AM – 3:30PM.

When school is to be dismissed early due to weather conditions, the radio stations will be informed and Parent Portal notifications will go out as normal. If possible, the decision to dismiss early will be made by 12:00 noon.



# Aitkin Public Schools

INDEPENDENT DISTRICT NO. 1  
AITKIN, MINNESOTA 56431

Michelle Alcox-Larson  
Transportation  
Supervisor

Krystal Smith  
Transportation  
Technician

Dear ISD #1 families,

Hello to you all. We are starting to prepare for the 2024-2025 school year. We will **not** be mailing **Transportation Request forms** or **busing information** home to families again this year. You will be able to access the form on the school website or at your child/children's school and you will be receiving your busing information via the Stopfinder app middle to end of August. The Stopfinder app has been a very useful tool. It has allowed parents/guardians to check busing information whenever they like. It has allowed parents to message the garage directly. It has also allowed the bus garage to send messages to individual families, to all families on a specific route, or to everyone in the district. If you have not received an invite to sign up for the app please reach out to Michelle at the bus garage. Parents/Guardians will receive a notification in August when your busing information is ready and available for you to view.

We will once again be using our transportation request forms for the 2024-2025 school year. There is a fillable version of this form at [www.isd1.org](http://www.isd1.org). It is located on both our home page and the transportation page. We need a new form filled out at the beginning of each school year, each time your address changes, and if you need to make changes to your current bus plans throughout the school year. Please fill out the attached form (**1 form per student**) and send it back to the bus garage in one of three ways:

1. Email to [malcox@isd1.org](mailto:malcox@isd1.org). You can do this by saving the fillable form or by scanning or taking a picture of the physical form.
2. Drop off at Aitkin High School, Rippleside Elementary School, Aitkin Children's Center or the Bus Garage
3. Mail to 306 2<sup>nd</sup> St NW Aitkin, MN 56431 Attention: Bus Garage

We will begin accepting bus forms for the 24-25 school year starting May 20th, 2024. Please have them returned to us **no later than July 15, 2024**. If you have any questions please call Michelle at 218-429-0242 or 218-831-0824. You can also email Michelle at [malcox@isd1.org](mailto:malcox@isd1.org).

Thank you so much for your time,

Michelle Alcox-Larson  
Transportation Supervisor

Krystal Smith  
Transportation  
Technician

## WE ARE ISD 1!

## KinderCamp

**Who:** Rippleside Elementary will be offering KinderCamp for *all* incoming kindergarten students. Every kindergarten student is strongly encouraged to attend!

**What:** KinderCamp is a one-day summer learning opportunity for students entering kindergarten. It will offer your student the opportunity to become acquainted with their kindergarten teacher, their classroom, their peers, the lunchroom, their daily schedule and other classroom procedures. KinderCamp is unique because it takes place before the actual start of the school year, allowing kindergarten students the chance to be the only ones in the building. Free breakfast and lunch are provided.

**Why:** The staff at Rippleside Elementary recognize that getting ready for kindergarten is a huge milestone for children and their families. Our hope is that by participating in transition activities such as summer KinderCamp you and your student will be more comfortable on the first day of school.

**When:** **Thursday, August 29, 2024**  
**8:00 am – 2:00 pm**

Check-in at the old gym with your kindergartener.  
Pick up your student in the car pick-up line. \*Vehicles line up along 2<sup>nd</sup> Avenue SW. Your student will be waiting at Door #2 with staff supervision. The same pick-up procedure will be followed during the school year.

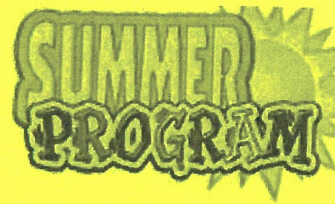
**Transportation:** \*Parents are responsible for providing transportation **to and from** KinderCamp. If someone other than yourself is picking up your student, please note that on the registration form.

**Questions:** Please contact:  
\*Becky Michaletz at 927-4838 ext. 2117 or [bmichaletz@isd1.org](mailto:bmichaletz@isd1.org)  
\*Gina Ostrowski at 927-4838 ext. 2123 or [gostrowski@isd1.org](mailto:gostrowski@isd1.org)  
\*Vicki Sundholm at 927-4838 ext. 2118 or [vsundholm@isd1.org](mailto:vsundholm@isd1.org)





# Swingin' into Summer 2024



Dear Parents,

Your child is invited to participate in the Aitkin Children's Center's Summer Program. This 6-week program will provide fun enrichment activities with a focus on pre-literacy and pre-math skills. This summer program is only for students who will be attending kindergarten in the fall of 2024.

Class will begin at 8:30 am and end at 3:00 pm each day. Transportation to and from school will be the parents' responsibility. Lunch will be served in the Rippleside Cafeteria, free of charge.

## Class Options:

Tues./Wed. | June 11, 12, 18, 25, 26 July 9, 10, 16, 17, 23, 24 | 8:30 – 3:00

There will be no classes the week of July 1st-5th

Cost: \$220

## Supplies:

Backpack, change of clothes, water bottle, sunscreen

**Registration opens Friday, May 3rd**

To register, go online to [home.isd1.org/community-education](http://home.isd1.org/community-education)

Sincerely,

Aitkin Children's Center Teachers



Summer Class

**Rippleside Elementary School**

225 2<sup>ND</sup> AVE SW  
AITKIN, MINNESOTA 56431-1289

**ENROLLMENT FORM**

Tel: 218-927-2115 Fax: 218-927-4608

Today's Date: \_\_\_\_\_

For School Use:

Student #  
\_\_\_\_\_

- MacBook
- Permission/Pledge form
- Mac Insurance form
- FERPA form-optional
- Schedule created
- Legal documents
- Transportation form
- Ethnic Demographic Designation form
- Food forms
- Teachers contacted
- Health & Emergency Contact form
- Transcript
- Records requested
- McKinney-Vento
- Cumulative file made
- Infinite Campus Portal form
- Language form

**Student Information:**

School Enrolling in: \_\_\_\_\_ Start Date: \_\_\_\_\_

Has student attended school in Aitkin before?  Yes  No (if yes, when and grade) \_\_\_\_\_

Student: First Name (legal)	Middle Name (legal)	Last Name (legal)	DOB	Gender
Student's Social Security Number		Student's Nickname		Grade

**General Information:**

**School most recently attended by student**

School \_\_\_\_\_ District \_\_\_\_\_ Date Left \_\_\_\_\_ Last Grade Completed \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Is this a MN public school?  Yes  No

1. Is your student entering Kindergarten?  Yes  No Have they participated in Early Childhood Screening?  Yes  No

If yes, in what district did they do their screening in? \_\_\_\_\_

2. Do any court orders apply?  Yes  No (if yes provide copy)

3. Is student receiving special education services (has an IEP?)  Yes  No

4. Does student have a 504 Plan?  Yes  No

5. Does your student have a Social Worker?  Yes  No

If yes, name and phone number \_\_\_\_\_

6. What is student's country of birth? \_\_\_\_\_

If not in the United States, when did student first enter the USA? (mm/dd/yyyy) \_\_\_\_\_

**Other Information:**

7. Is the student a member of a military family (parent or guardian is currently a Reservist, National Guard member, on Active Duty, or has recently retired from the armed forces)?  Yes  No

If yes, is the military member actively deployed or expects to be actively deployed this school year  Yes  No

8. Have you moved to this district for temporary seasonal agricultural or fishing work in the last 36 months?  Yes  No

Census - list additional children residing in the home		
First, Middle, Last Name & Birthdate (MM/DD/YYYY)	Gender	Pre-K – 12 Grade

➔ **FAMILY INFORMATION - PRIMARY HOUSEHOLD**

The primary residence of your students. Student information, mailings and parent portal access will be provided to custodial adults at this address.

First Name	M.I.	Last Name	Relationship to Student
Home Phone (is this an unlisted #)	Cell Phone	Work Phone	Email Address

First Name	M.I.	Last Name	Relationship to Student
Home Phone <input type="checkbox"/> unlisted?	Cell Phone	Work Phone	Email Address

<b>Student lives with:</b> (Check all that apply)	<input type="checkbox"/> Both Parents	<input type="checkbox"/> Mother	<input type="checkbox"/> Mother and Stepfather	<b>Custody:</b> <input type="checkbox"/> Joint Physical <input type="checkbox"/> Sole Physical <input type="checkbox"/> Joint Legal <input type="checkbox"/> Sole Legal <input type="checkbox"/> Foster Parent <input type="checkbox"/> Ward of the State
	<input type="checkbox"/> Guardian	<input type="checkbox"/> Father	<input type="checkbox"/> Father and Stepmother	
	<input type="checkbox"/> Grandparent	<input type="checkbox"/> Other Relative	<input type="checkbox"/> Alone	
	<input type="checkbox"/> Spouse	<input type="checkbox"/> Homeless	<input type="checkbox"/> Other – see above McKinney-Vento	

➔ **Current Address Student's Primary Household (where student is living)**

House Number	Street Name	Apt. #	City	State	Zip
Do you use a PO Box? PO Box #	City	State	Zip		

➔ **If not in District 001– An open enrollment form will be needed from the District Office**

**The Aitkin Public School District Policy 515: Protection and Privacy of Pupil**, requires that you provide court documentation to the District for our records. **If court documentation is not provided and the non-custodial parent requests information regarding the child(ren), the information will be released to them upon their request.**

➔ **SECOND PARENT/GUARDIAN MAILING – Parent/Guardian not living in the primary household with student.**

First Name	M.I.	Last Name	Relationship to Student		
Home Phone <input type="checkbox"/> unlisted?	Cell Phone	Work Phone	Email Address		
House Number	Street Name	Apt. #	City	State	Zip
Do you use a PO Box? PO Box #	City	State	Zip	<b>Custody:</b> <input type="checkbox"/> Joint Physical <input type="checkbox"/> Joint Legal	

**I hereby verify that the above information is true and accurate to the best of my knowledge and belief. I understand that completing this form enrolls my student in the Aitkin Public Schools and grants permission to obtain all student records pertaining to my child.**

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please return enrollment packet to Rippleside Elementary or email to CConn@isd1.org.

## Ethnic and Racial Demographic Designation Form

Student's First Name: \_\_\_\_\_ Middle Name/Initial: \_\_\_\_\_ Last Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ District: \_\_\_\_\_ School: \_\_\_\_\_

Schools are required to report ethnicity and race to the state and to the U.S. Department of Education. Because of recent changes to Minnesota state law, Minnesota disaggregates each category into detailed groups to further represent our student populations. Parents or guardians are not required to answer the federal questions (**in bold**) for their children. If you choose not to answer the federal questions (**in bold**), federal law requires schools to choose for you. This is a last resort—we prefer if parents or guardians complete the form. State questions are labeled as “Optional” and schools will not fill in this information for you.

This information helps improve teaching and learning for everyone and helps us accurately identify and advocate for students currently underserved. The information this form collects is considered private information. You can review the privacy notice to learn more about the purpose of collecting this information, how it will be used and not used, and how the detailed groups were identified. The privacy notice can be found in our [Frequently Asked Questions: Ethnic and Racial Designation Form](#).

**Is the student Hispanic/Latino as defined by the federal government?** The federal definition includes persons of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.<sup>1</sup>

*[You must select “yes” or “no” to this question.]*

**Yes** *[If yes, go to Question A.]*

**No** *[If no, go to Question 1.]*

Optional Question A: If yes was chosen above, select all that apply from the list below (*this question will not be answered by school staff*):

- |  |                                       |  |  |
|--|---------------------------------------|--|--|
| <input type="checkbox"/> Decline to indicate | <input type="checkbox"/> Guatemalan   | <input type="checkbox"/> Salvadoran                            | <input type="checkbox"/> Other Hispanic/Latino |
| <input type="checkbox"/> Colombian           | <input type="checkbox"/> Mexican      | <input type="checkbox"/> Spaniard/Spanish/<br>Spanish-American | <input type="checkbox"/> Unknown               |
| <input type="checkbox"/> Ecuadorian          | <input type="checkbox"/> Puerto Rican |  |  |

*Go to Question 1.*

*[Select “yes” to at least one of the Questions (1-6) below.]*

**Question 1: Does the student identify as American Indian or Alaska Native as defined by the state of Minnesota?** The state of Minnesota definition includes persons having origins in any of the original peoples of North America who maintain cultural identification through tribal affiliation or community recognition. [This question is needed to calculate state aid/funding.]

**Yes** *[If yes, go to Question 1a.]*

**No** *[If no, go to Question 2.]*

Optional Question 1a: If yes was chosen above, select all that apply from the list below (*this question will not be answered by school staff*):

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Decline to indicate | <input type="checkbox"/> Cherokee      | <input type="checkbox"/> Other North American Indian Tribal Affiliation |
| <input type="checkbox"/> Anishinaabe/Ojibwe  | <input type="checkbox"/> Dakota/Lakota | <input type="checkbox"/> Unknown  |

*Go to Question 2.*

<sup>1</sup>Federal Register, Vol. 72, No. 202/Friday, October 19, 2007/Notices/59274

**Question 2. Is the student American Indian from South or Central America?**

**Yes** [Go to Question 3.]

**No** [Go to Question 3.]

**Question 3. Is the student Asian as defined by the federal government?** The federal definition includes persons having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.<sup>1</sup>

**Yes** [If yes, go to Question 3a.]

**No** [If no, go to Question 4.]

Optional Question 3a. If yes was chosen above, select all that apply from the list below (*this question will not be answered by school staff*):

Decline to indicate

Chinese

Karen

Other Asian

Asian Indian

Filipino

Korean

Unknown

Burmese

Hmong

Vietnamese

Go to Question 4.

**Question 4. Is the student black or African American as defined by the federal government?** The federal definition includes persons having origins in any of the black racial groups of Africa.<sup>1</sup>

**Yes** [If yes, go to Question 4a.]

**No** [If no, go to Question 5.]

Optional Question 4a. If yes was chosen above, select all that apply from the list below (*this question will not be answered by school staff*):

Decline to indicate

Ethiopian-Other

Somali

African-American

Liberian

Other black

Ethiopian-Oromo

Nigerian

Unknown

Go to Question 5.

**Question 5. Is the student Native Hawaiian or Other Pacific Islander as defined by the federal government?** The federal definition includes persons having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.<sup>1</sup>

**Yes** [Go to Question 6.]

**No** [Go to Question 6.]

**Question 6. Is the student white as defined by the federal government?** The federal definition includes persons having origins in any of the original peoples of Europe, the Middle East, or North Africa.<sup>1</sup>

**Yes**

**No**

Parent(s)/Guardian Name \_\_\_\_\_ Date \_\_\_\_\_

Parent(s)/Guardian Signature \_\_\_\_\_

Appendix A: Minnesota Language Survey

**Minnesota Language Survey**

Minnesota is home to speakers of more than 100 different languages. The ability to speak and understand multiple languages is valued. The information you provide will be used by the school district to see if your student is multilingual. In Minnesota, students who are multilingual may qualify for a Multilingual Seal upon further assessment. Additionally, the information you provide will determine if your student should take an English proficiency test. Based upon the results of the test, your student may be entitled to English language development instruction. **Access to instruction is required by federal and state law. As a parent or guardian, you have the right to decline English Learner instruction at any time.** Every enrolling student must be provided with the Minnesota Language Survey during enrollment. Information requested on this form is important to us to be able to serve your student. Your assistance in completing the Minnesota Language Survey is greatly appreciated.

<b>Student Information</b>	
Student's Full Name: (Last, First, Middle)	Birthdate or Student ID:

	Check the phrase that best describes your student:	Indicate the language(s) other than English in space provided:
1. My student first learned:	<input type="checkbox"/> language(s) other than English. <input type="checkbox"/> English and language(s) other than English. <input type="checkbox"/> only English.	
2. My student speaks:	<input type="checkbox"/> language(s) other than English. <input type="checkbox"/> English and language(s) other than English. <input type="checkbox"/> only English.	
3. My student understands:	<input type="checkbox"/> language(s) other than English. <input type="checkbox"/> English and language(s) other than English. <input type="checkbox"/> only English.	
4. My student has consistent interaction in:	<input type="checkbox"/> language(s) other than English. <input type="checkbox"/> English and language(s) other than English. <input type="checkbox"/> only English.	

**Language use alone does not identify your student as an English learner. If a language other than English is indicated, your student will be screened for English language proficiency.**

<b>Parent/ Guardian Information</b>	
Parent/Guardian Name (printed):	
Parent/Guardian Signature:	Date:

\* All data on this form is private. It will only be shared with district staff who need the information to best serve your student and for legally required reporting about home language and service eligibility to the Minnesota Department of Education. At the district and at the Minnesota Department of Education, this information will not be shared with other individuals or entities, except if they are authorized by state or federal law to access the information. Compliance with this request for information is voluntary.



## KinderCamp Registration Form

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Student's Name: \_\_\_\_\_

Parent's Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number : \_\_\_\_\_

Emergency Contact (Name/Phone): \_\_\_\_\_  
\_\_\_\_\_

*Please list any special food allergies or medication needs:* \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Mail Registration Form to:                      KinderCamp  
   Rippleside Elementary School  
   225 2<sup>nd</sup> Avenue SW  
   Aitkin, MN 56431

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\*\*If someone other than a parent is picking up your student, please fill out the bottom portion of this form.

My student, \_\_\_\_\_, has permission to be picked up from  
KinderCamp by \_\_\_\_\_.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

# Aitkin Public Schools- Transportation Request (2024-2025)



## Aitkin Public Schools

306 2nd St NW  
Aitkin, MN 56431

To help ensure the safety of our students we require all families to complete a transportation request form for each student. This is to inform the office and bus garage of the regular plan for student transportation. We recommend a consistent plan as this is especially important for our young students. If any permanent changes need to be made during the school year, please contact the office or bus garage to complete a new form. The form needs to be on file for any permanent changes to take place.

Please complete this form in its entirety:

- At the beginning of each new school year
- If your child is a new student
- For changes regarding Primary/Secondary location

\*Each student who qualifies will be allowed transportation to a primary and, on occasion, a secondary location. Parents/Guardians are responsible for their own temporary arrangements.

- Please allow up to (3-5) school days for any changes to go into effect.
- All highlighted fields are required

### STUDENT INFORMATION (1 student per form)

Student's name (Please Print): \_\_\_\_\_

Primary address: \_\_\_\_\_

Grade: \_\_\_\_\_ Teacher's name (if known): \_\_\_\_\_

Parent/Guardian name: \_\_\_\_\_ Parent/Guardian phone number: \_\_\_\_\_

Will your student require busing?  YES  NO

### REASON FOR REQUEST (please check at least one option):

New student:

New school year:

Change to primary location:

Change to secondary location:

Change to both locations:

Date for change to be effective: \_\_\_\_\_

**\*Please note: if you are changing your primary address you must provide that to the school office as well in order for change to go into effect-you will not be allowed to change busing plans if we have conflicting addresses on file.**

Does a bus currently go by your house?  YES  NO If so what bus? \_\_\_\_\_

Will you be requesting transportation to a secondary location?  YES  NO (if YES, please complete remainder of form)

Secondary Location Address: \_\_\_\_\_

Secondary phone number: \_\_\_\_\_ Bus number (if known): \_\_\_\_\_

Reason for the secondary location request (e.g. daycare, dual household, etc.): \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_



# Rippleside Elementary School Volunteer Opportunities

*Our goal is to encourage volunteers to become involved within the school.*

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Volunteer's Name: \_\_\_\_\_ D.O.B. \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_  
Child(ren)'s Name(s): \_\_\_\_\_ Teacher: \_\_\_\_\_  
\_\_\_\_\_ Teacher: \_\_\_\_\_

Preferred Method of Contact:  Phone Call  Text  Email

## **Classroom Based Volunteer Opportunities**

\_\_\_\_\_ **General Classroom Helper:** The general classroom helper will be matched with a teacher and assist with any necessary tasks. Duties may include cutting, pasting, putting up bulletin boards, completing book orders and/or working one on one with a student or in a small group.

\_\_\_\_\_ **Individual Tutor:** The tutor would usually work one on one with students who need extra help. The tutor may help reinforce skills that a student is having trouble with. The tutor may also help students complete missing assignments or incomplete work.

## **School Wide Volunteer Opportunities**

\_\_\_\_\_ **Lunch Room Helper:** The lunch room volunteer will assist in the cafeteria, working alongside a paid school staff member. The volunteer may be asked to wipe tables, pick up trash, assist children with opening milk cartons and visiting with students.

\_\_\_\_\_ **Playground Helper:** A playground helper will assist paid school staff members to monitor different areas of the playground. These volunteers will receive training.

\_\_\_\_\_ **Scholastic Book Fair:** A scholastic book fair volunteer would help with the setting up/tearing down of the book fair, cashiering and stocking the shelves. The book fair usually runs for one full week in the fall.

\_\_\_\_\_ **Fundraiser Distribution:** A fundraiser distribution volunteer would help with unloading the truck and helping parents pick up items. There are two fundraisers: one in the fall and one in the spring.

\_\_\_\_\_ **Band/Choir Concert:** A band/choir concert volunteer would help with set up and tear down of the lunchroom and video taping of the concerts.

\_\_\_\_\_ **6<sup>th</sup> Grade Graduation:** A 6<sup>th</sup> grade graduation volunteer will help set up the gym and lunchroom, help cut and serve cake and tear down and clean up afterward.

\_\_\_\_\_ **Entrance Conferences:** An entrance conference volunteer would assist in helping staff where necessary; potentially helping with greeting families, vision/hearing screening and clean up.

\_\_\_\_\_ **Field Trip/Dance Chaperone:** A field trip volunteer would travel with the class on their field trip and help monitor student activity, assist where necessary and make sure all students remain together.

***By signing this you are agreeing to have a background check completed and maintain student and staff confidentiality.***

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# AITKIN PUBLIC SCHOOLS INFINITE CAMPUS PARENT PORTAL ACTIVATION KEY REQUEST FORM

PLEASE READ & INITIAL THE STATEMENTS BELOW


I have read and understand the "Campus Portal Acceptable Use and Safety Policy" (Policy #728). Available at [www.isd1.org](http://www.isd1.org)  
 I understand that although data is in "real time" that student attendance and grades may not be updated daily.  
 I understand that the school cannot support technical computer questions not related to the Infinite Campus program.

**Please print or type Parent/Guardian Information below:**

First Name	Last Name	Middle Name
Address		
City	State	Zip
Home Phone	Work/Cell Phone	Email Address (Required to e-mail authorization code)

**Please list the names of the students you expect to have access to (only children you are the legal guardian of):**

First Name	Last Name	Grade	Relationship	School

\*Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

Approval Signature _____	e-mail confirmation sent: _____
	Activation Key Issued? Y N _____
	Date: _____

**Print form and fax to 218-927-7110 OR Scan and e-mail to: [ssanbeck@isd1.org](mailto:ssanbeck@isd1.org)**

Note: A confirmation e-mail requesting the name(s)/grade(s) of your child (ren) will be sent.  
 When you reply to that e-mail, your activation key and instructions will be e-mailed to you.