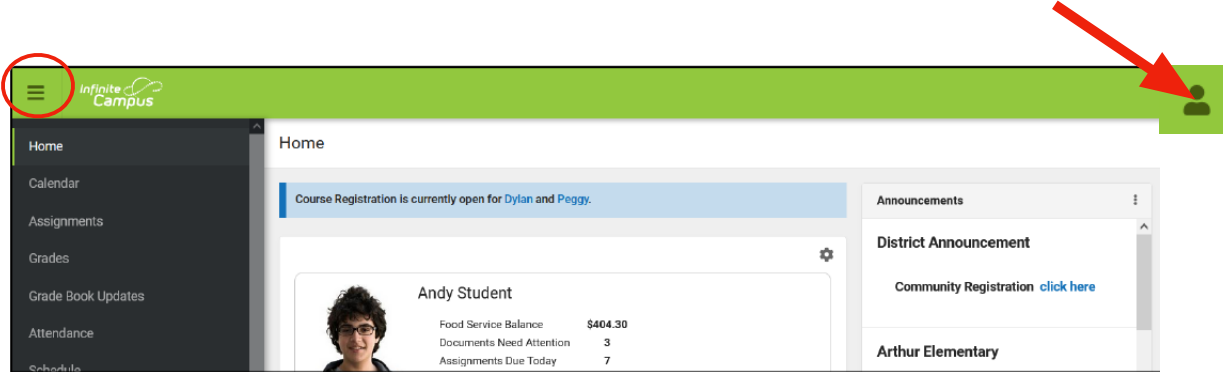


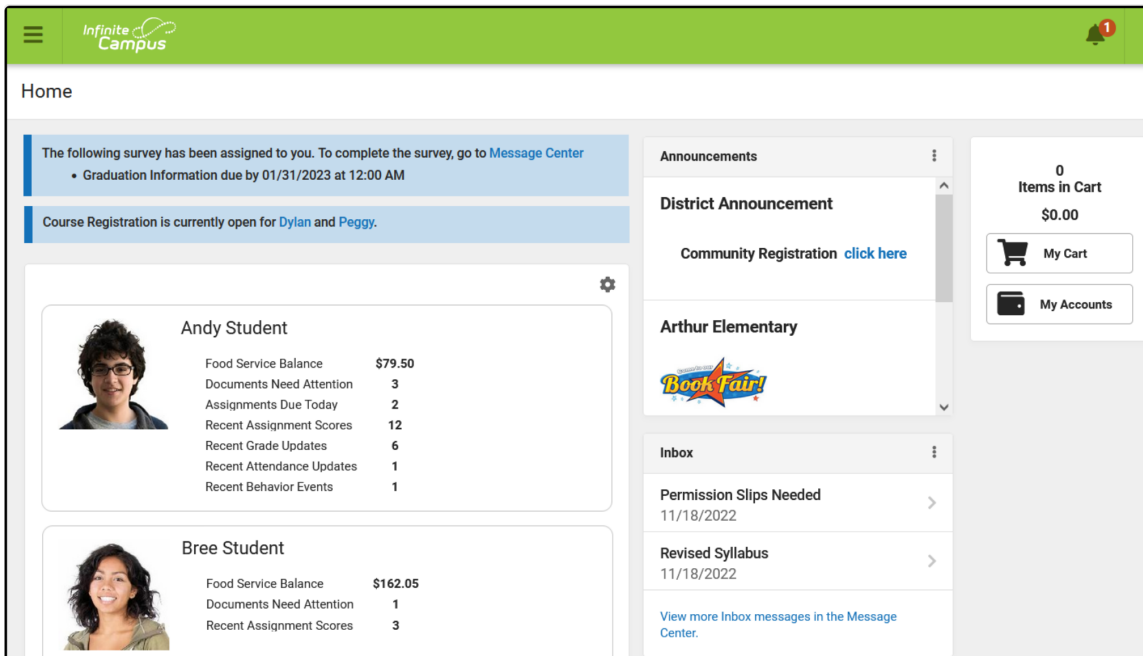
The Campus Parent Portal is designed specifically for parents and is optimized for use on mobile devices and tablets.

In the Campus Parent Portal, navigate between tools in the menu on the left. On mobile devices, this menu shrinks to a "hamburger" or "three bars" icon to save space. Click the user icon in the top right to view Notification Settings.



## Home

The home page of Campus Parent collects the most important items needing parents' and guardians' attention for all of their students and makes helpful information easily accessible.



If Course Registration is currently enabled, message displays at the top of the screen with links to applicable students. Likewise, if the parent has a Survey assigned, a message with displays with links to the message center where the survey can be found.


## Student Details

From the Home screen, click on a student to view information for that student. This is the same home page that displays for students when they use Campus Student.

Depending on the district's preferences and what is applicable to the student, the following data may display:

- Food Service Balance
- Documents Need Attention - any documents, such as special education documents or other forms requiring a signature.
- Assignments Due Today
- Recent Assignment Scores
- Recent Grade Updates
- Recent Attendance Updates

Course Registration is currently open.




**Andy Student**  
Enrollment  
22-23 Harrison High  
Grade 11

Student Number: 123456789123456  
Food Service Balance: \$79.50 [Pay](#)

**Announcements**

**District Announcement**  
Community Registration [click here](#)

**Arthur Elementary**  


**Inbox**

Permission Slips Needed  
11/18/2022


Revised Syllabus  
11/18/2022


[View more Inbox messages in the Message Center.](#)

**Today's Schedule**  
22-23 Harrison High

Term 3 (12/26/2022 - 03/24/2023) [DAY: DAILY](#)

1	Chemistry B 8:40 AM - 9:35 AM	Alvarez, Sophie Rm: 355
---	----------------------------------	----------------------------


Which updates are considered "recent" is determined by a setting. Click the gear icon  above the student cards to indicate the timeframe for which recent data should display. This setting applies to all of the data on a parent's home screen.



**Andy Student**

Food Service Balance	\$79.50
Documents Need Attention	3
Assignments Due Today	2
Recent Assignment Scores	12
Recent Grade Updates	6

**Settings**


Recent Data Timeframe 

- Today
- Yesterday & Today
- One Week
- Two Weeks

[Close](#)

## Navigation

If a tool is specific to a single student, such as Grades or Schedule, a student dropdown list displays in the top right corner. This dropdown list does not display for tools that are not student specific like Announcements.



**Grades**


22-23 Harrison High

All Terms 1 2 **3** 4

Term 3 (12/26/2022 - 03/24/2023)


Cumulative GPA: 3.47

AP Literature

Andy Student 

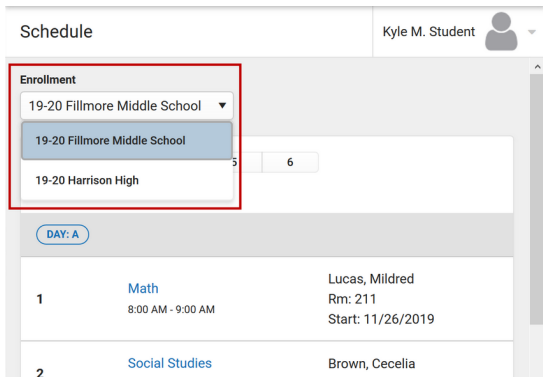
Andy Student

Bree Student

Lydia J. Student 

If a student has multiple enrollments, a dropdown list displays at the top of tools like Grades and Schedule listing each enrollment. Other tools, such as Behavior, show multiple enrollments on one screen, with data separated by enrollment.

Select which enrollment to view if the student has multiple enrollments



## Tools Available in the Campus Parent

Tool Name	Description	Example Image
<b>Calendar</b>	<p>The Calendar displays data in three different modes, <i>Assignments</i>, <i>Schedule</i>, and <i>Attendance</i>.</p> <p>For <i>Assignments</i> and <i>Attendance</i>, dots display below dates that have data. Select a mode and date to view data for that day.</p> <p>In <i>Assignments</i> mode, a button displays to show the <i>Weekly Overview</i>, which shows all assignments for the selected week.</p>	
<b>Weekly Overview</b> (within Calendar)	<p>The Weekly View filters the Calendar to show a student's assignments for a week in a simple, single page overview.</p> <p>In this overview, view assignments for the week and see scores. Assignments display for the calendar day on which they are <b>Due</b>. Flagged assignments, such as the Missing assignment above, are also shown. Scored assignments are shown with the points possible, if applicable, or the percentage or rubric score earned.</p>	
<b>Assignments</b>	<p>The Assignments tool collects all of a student's assignments with the focus on today. Click assignments to view <a href="#">details</a> and scroll to see previous and future assignments.</p> <p>Use the <b>Missing</b> and <b>Current Term</b> buttons at the top to filter assignments.</p>	
<b>Grades</b>	<p>The Grades tool shows all of the grades earned by the selected student for all tasks (such as Trimester or Semester grades) and standards. Posted grades are displayed in bold, with In-Progress grades indicated as "In-progress." The student's Cumulative <u>GPA</u> also displays at the top of the Grades tab if enabled.</p> <p>Show grades for a single term or for the whole year by selecting an option at the top. Expand the Settings menu to <i>Hide dropped courses</i>, <i>Hide rows without grades or assignments</i>, or expand or collapse all courses.</p> <p>Where the grey arrow displays for a task or standard, click the task to view the Categories that contribute to the grade. Expand categories to view all included assignments. Click assignments to view <a href="#">details</a>. Grades that are part of a composite or <u>rollup</u> grading setup are indicated.</p>	

## Grade Book Updates

Grade Book Updates lists all of the assignments that have been scored or otherwise updated in the last 14 days. Click on the assignment or the course name to view [details](#).

Grade Book Updates		Andrew Student
Recent Updates		
Wk 1 Reading - Ch 1-5 AP Literature	8/10 (80%)	>
Ch3 pg 145-7, #s 2, 4, 6, 12 Pre-Calculus A	5/5 (100%)	>
TXAM Character Worksheet AP Literature	9/10 (90%)	>

## Attendance

The Attendance tool lists the absences and tardies for attendance taking periods in the selected term. Navigate between terms using the options at the top.

Click on a period to view details. On the detail view, absences and tardies are divided by type (excused, unexcused, exempt, or unknown), with all absences and tardies listed below.

When attendance is recorded via present minutes, this attendance screen displays the total Present Time and Expected Time by section. Click on a section to view the Time In, Time Out, and Present Time recorded by date.

Period	Present	Absent	Tardy	Excused	Unexcused	Exempt	Unknown
1	1	0	0	0	0	0	0
2	1	0	0	0	0	0	0
3	1	0	0	0	0	0	0
4	1	0	0	0	0	0	0

## Schedule

The Schedule tool shows the student's schedule for each term, including any day rotations. Schedules are shown for all the whole year, all terms, and all of the student's enrollments.

Each schedule includes the times of the periods during the day and the student's courses, with the teacher's name and room assigned. If a day rotation is in place, the day is indicated in the top right corner of the schedule. Click on the course name to view [details](#).

Period	Course	Teacher	Room
1	AP Literature	Teacherson, Katie	Room 1004
2	Personal Finance	Alta, Dean	Room 210
3	AP US History	Bonars, Danna	Room 1004
4	Spanish II A	Lidbom, Lewis	Room Tech Lab B

## Message Center

The Message Center includes announcements are posted at a school or district level. Click *Show More* to display additional text for longer announcements. Announcements display based on the timeline set by the creator and cannot be deleted or archived.

Additionally, the Inbox displays messages sent to the parent, including those from teachers.

Message Center	
Announcements	Inbox
<b>Harrison High</b> Reminder: Don't forget to wear your school colors this Friday!	
<b>District Announcement</b> 09/05/2018 Reminder to parents that school will end <b>2 hours early</b> on Friday, September 28th for district-wide teacher training.	

## More

The More tab displays the following:

- **Address Information** for the student's household(s).
- **Assessments** that list the student's test scores for state, national and district tests.
- **Behavior** incident information that displays any behavior events in which the student was involved.
- **Demographics** information for the student and any non-household relationships.
- **Family Information**, including contact information for family members.
- **Health Information**, including recorded vaccinations, immunizations and daily health screenings.
- A list of Learning Tools for students to browse learning materials.
- **Lockers** assigned to the student with locations and combinations.
- The **Meal Benefits** application
- **Transportation** information including buses and parking permits.
- **Activities** in which the student is involved (clubs, sports, etc.)
- **Important Dates** such as holidays, late starts, and other school calendar events.
- **Course Registration**, where students (and parents) can request courses for the next school year. See the [Course Registration](#) article for more information.

More	
Address Information	Quick Links
Assessments	HS/MSCT Schools
Behavior	Child Welfare
Course Registration	Spout Middle School
Demographics	Coller High School
Family Information	
Health	
Lockers	
Meal Benefits	
School Choice	
Transportation	
Activities	
Online Registration	

**Notifications**

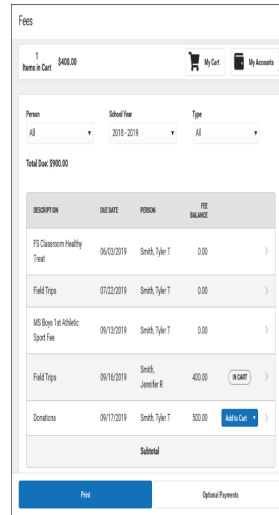
The Notifications dropdown list shows a simple list of notifications the student has received, such as graded assignments. Click the user menu at the top right of screen to establish [Notification Settings](#).



**Fees**

The Fees tool provides a list of all fees assigned to a person. Fees can include things like a lab fee for a science course, a fee for a field trip or the cost of an athletic activity. Fees that are still owed, have been paid, or were made void appear in this list, followed by the ongoing balance for these fees. The School Years dropdown list allows you to view fees according to the school year in which they were assigned.

Fees only display when the portal user (typically, a student's guardian/parent) is assigned Portal access by the school district. From here, users can click the Pay button.

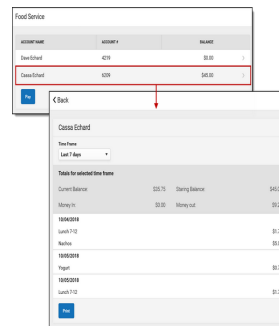


**Food Service**

The Food Service tool allows parents and students access to the following food service information:

- Current account balances
- Transactions (food item purchases, account deposits of cash, check and credit card, when enabled)
- Account history (historical transaction records)
- Account adjustments (debits/credits)

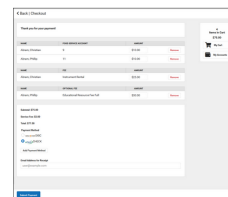
The link to the Food Service tool does not display for everyone. Specific school operations and settings determine whether this link displays. Similarly, the Pay button, which allows you to electronically deposit funds into food service accounts, is only available if that feature is used by the school.



**My Cart**

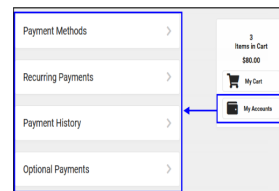
My Cart is where you pay fees and add money to your food service account. You can add items to My Cart from any of the following areas:

- [Food Service](#)
- [Fees](#)
- [Optional Payments](#)



**My Accounts**

[My Accounts](#) is the tool where you can manage payment methods, select optional payments to pay, set up recurring payments, and view your payment history.



# Notification Settings

Notification settings allow users to opt out of receiving specific kinds of notifications and establish thresholds for those they want to receive. Set thresholds to only receive notifications when a grade or score falls below the selected percentage or a lunch balance falls below the selected dollar amount. Click the arrows to change the threshold or click and drag the dot.

Notifications are not sent for any tools that have been disabled by the district. Only districts using Campus Food Service receive low balance notifications.

Notification Settings

Select notifications to receive. Notifications are deleted after 30 days.

- Assignment is scored  
All scores: [Slider set to 100%]
- Grade is updated  
All grades: [Slider set to 100%]
- Attendance is updated
- Responsive course is scheduled
- Document requires eSignature

Save

# Account Settings

Account settings allow users to update their security email on record or to change their Password and E-Signature PIN.

- The Account Security Email is the email used if a user forgets their username or password.
- Passwords can only be modified if the district has enabled Password Reset. Strong passwords are enforced, meaning that passwords should have a mix of letters, number, and characters to make them more secure.
- E-Signature PINs are used to electronically verify and sign Meal Benefit Applications. This field is only available if enabled by the district.
- 

Account Settings

Account Security Email: stumom@email.com [Update]

Password: [Masked] [Update]

E-Signature PIN: No data [Add]

# Contact Preferences

Manage your contact preference by selecting the desired language and when you receive message, and how you receive that message (phone call, email, or text message). If your school has turned on certain options, you may be able to modify your phone numbers and email addresses.

From the **User Menu**, select **Settings**, then select **Contact Preference**. Review existing contact information (phone numbers and email addresses), enter any updates, and mark your desired Messenger Preferences. When phone and email changes are made, an email notification acknowledging the change is sent to the individual, alerting them to changes they may not have made.

**Settings**

- Account Settings
- Contact Preferences
- Current Devices
- Notification Settings

**Contact Preferences**

Cell Phone  
(555)555-1234x\_\_\_\_\_

Work Phone  
( ) - - x \_\_\_\_\_

Other Phone  
( ) - - x \_\_\_\_\_

Email Address  
CampusParent@fakemail.com

Secondary Email Address  
user@example.com

**Preferred Language**  
Your district may send some communications in languages other than English. If you prefer to be contacted in a different language, please specify your preferred language.  
US English

**Message Preferences**  
For each notification type, select how you prefer to receive messages by checking Voice, Text (SMS), or Email.  
If the Text (SMS) option is enabled, message and data rates may apply. Charges are dependent on your service plan, which may include fees from your carrier to send and receive text messages. To opt out, uncheck the Text (SMS) box at any time.

Phone | Email

BACH (SMITH) HOUSEHOLD HOUSEHOLD PHONE (555)555-9876	VOICE	TEXT (SMS)
Priority	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Attendance	<input checked="" type="checkbox"/>	<input type="checkbox"/>
General	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Teacher	<input type="checkbox"/>	<input type="checkbox"/>
Behavior Messenger	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Emergency	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Food Service	<input checked="" type="checkbox"/>	<input type="checkbox"/>
CELL PHONE (555)555-1234	VOICE	TEXT (SMS)
Priority	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Attendance	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
General	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Teacher	<input type="checkbox"/>	<input type="checkbox"/>
Behavior Messenger	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Emergency	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Food Service	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>