

Aitkin Public Schools – Superintendent Search Timeline

February 2, 2026 <i>(6:30 pm, Special Meeting)</i>	Planning meeting – Board adopts search timeline, reviews hiring criteria and search procedures
February 4 – February 25, 2026	Public Input survey open online and in hard copy
February 9, 2025 – March 11, 2026	MSBA posts opening on local, regional, and national websites, advertises position vacancy, receives applications, and responds to applicants' inquiries
February 10, 2026 <i>(4:00 pm – will be recorded)</i>	MSBA hosts informational Q&A session on Zoom – will be recorded for viewing throughout the search
February 16 or 17, 2026	MSBA holds Search Preview mtgs w/ district leadership
March 10, 2026 <i>(5:00 pm, Special Meeting)</i>	Board meets for interview training, and to discuss public input report, interview questions and procedures
March 11, 2026	Application Deadline
March 12 – 16, 2026	MSBA conducts screening, preliminary verification of references, pre-interviews of recommended applicants
March 13 – 16, 2026	Board members review applications
March 16, 2026 <i>(6:30, Regular Meeting)</i>	Board meets to determine finalists, interview questions and procedures; MSBA reviews interview training
March 24 and March 25, 2026 <i>(4:00 pm, Special Meeting)</i>	Board conducts first round of interviews
March 26, 2026 <i>(5:00 pm, Special Meeting)</i>	Board conducts reference checks and holds second round of interviews; Board selects lone finalist and sets negotiations process
July 1, 2026	New superintendent reports to work
August 1 – December 31, 2026	New Board Team attends MSBA Transition Workshop

February 2, 2026

